

International Education Program Change of Address/Custodian Form

Today's Date (Example: JAN-01-2019): _____

OFFICE USE ONLY

ISP Student Number:

STUDENT INFORMATION

Legal Last Name: _____ Legal First Name: _____

English Name: _____ Birthdate (MMM-DD-YYYY): _____

Current BSD School: _____ Current Grade (this school year): _____

Student's Email: _____

* Please note our office **cannot** accept email from the following email servers: yahoo, msn, hotmail, outlook or sina.com

Student's Cell Phone: _____

CHANGE OF STUDENT LOCAL ADDRESS – NEW HOMESTAY FAMILY INFORMATION

Legal Last Name: _____ Legal First Name: _____

English Name: _____ Birthdate (MMM-DD-YYYY): _____

Homestay Host's Cell Phone: _____ Homestay Host's Home Phone: _____

Homestay Address: _____ City _____ Province _____ Postal Code: _____

Homestay's Relationship to Student: _____ Email (* refer to **yellow box**): _____

CHANGE OF RESPONSIBLE PERSON – NEW LEGAL CUSTODIAN INFORMATION

I, parent of student, have authorized the following person to be my child's legal custodian, who is over 25 years of age and is a Canadian Citizen or Permanent Resident of Canada. The following person will live full time in Greater Vancouver area.

I, parent of student, understood Burnaby School District **will not release the current custodian from their duties until:**

- a) They have received a copy of the notarized forms submitted to Citizenship & Immigration Canada appointing a new custodian;
- b) A meeting is held with the newly appointed Custodian and the school's International Student Assistant to review the District's expectations.

Legal Last Name: _____ Legal First Name: _____

English Name: _____ Birthdate (MMM-DD-YYYY): _____

Custodian's Cell Phone: _____ Custodian's Home Phone: _____

Custodian's Address: _____ City _____ Province _____ Postal Code: _____

Custodian's Relationship to Student: _____ Email (* refer to **yellow box**): _____

CHANGE OF HOME COUNTRY ADDRESS – PARENT NEW ADDRESS IN HOME COUNTRY

Legal Last Name: _____ Legal First Name: _____

Parent's Cell Phone: _____ Parent's Home Phone: _____

Parent's Address: _____ City _____ Province _____ Postal Code: _____

Parent's Relationship to Student: _____ Email (* refer to **yellow box**): _____

PARENT INFORMATION

Legal Last Name: _____ Legal First Name: _____

Email (* refer to **yellow box**): _____ Phone number: _____ Relationship to student: _____

Parent's Signature: _____ Date: _____

Please complete this form and return to International Office at international@burnabyschools.ca

FOR SECONDARY STUDENTS: PLEASE SUBMIT THE FORM TO THE INTERNATIONAL STUDENT ASSISTANT AT SCHOOL.